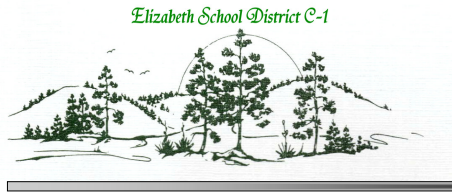


ELIZABETH SCHOOL DISTRICT C-1 - RECORD OF PROCEEDINGS



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BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE MINUTES OF MEETING APPROVED January 14, 2013 (BUSINESS Meeting)

A Business Session Board meeting of the Elizabeth School District was held on Monday, January 14, 2013, at the Board Room, District Office.

1.0 CALL TO ORDER

President Williams called BOE Meeting to order at 7:00 pm.

2.0 ROLL CALL

The following BOE directors were present:

Director Dee Lindsey
Director Deb Spenceley
Director Chip Swan
Director Chuck Williams

Director Cindy Miller was not present.

Also present: Superintendent, Douglas Bissonette
Executive Administrative Assistant/Communication Specialist, Michele McCarron
Director of Finance, Ron Patera

3.0 PLEDGE OF ALLEGIANCE

President Williams led the audience in the Pledge of Allegiance.

4.0 EDUCATION SHOWCASE

Tanner Thompson, senior at EHS, announced his acceptance into the Air Force Academy. The Air Force Academy accepted 1,000 out of 12,000 applicants. Tanner thanked his counselors and teachers for their support through the application process.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda as written.

Motion moved by Director Dee Lindsey

Motion seconded by Director Deb Spenceley

ROLL CALL:

Director Lindsey - aye
Director Spenceley - aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

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6.0 APPROVAL OF MINUTES

6.1 Motion to approve the minutes from December 10, 2012 as written.

Motion Moved by Director Spenceley

Motion Seconded by Director Swan

ROLL CALL:

Director Lindsey - aye

Director Spenceley – aye

Director Swan - aye

Director Williams - aye

The motion carried 4-0

6.2 Motion to approve the minutes from December 18, 2012 BOE Special Board Meeting.

Motion Moved by Director Swan

Motion Seconded by Director Spenceley

ROLL CALL:

Director Lindsey - aye

Director Spenceley – aye

Director Swan - aye

Director Williams - aye

The motion carried 4-0

7.0 COMMUNICATIONS

7.1 Elizabeth Education Foundation

Mary Smith, Chair of the Elizabeth Education Foundation, presented to the board this year grant recipients. Mrs. Smith also provided an update on the upcoming Stars nomination process and the banquet scheduled in April 2013. Safeway reloadable cards are providing to be a successful fund raiser for the EEF.

7.2 Chief Financial Officer Report

Director, Ron Patera, provided the financial report to the Board. The over \$5,000 expenditures are the usual except for the independent audit. In the general fund, revenues collected through the end of the month (November), stand at 33.31% and the district has expended 40.07%. Beginning with the January payroll, the district's match for PERA has increased from 15.65% to 16.55%, so you will notice that as a percentage of the budget expended, employee benefits will start to inch higher as a percentage of the expended budget, beginning with the January statement. Director Patera also stated he will be keeping a close eye on the self-insurance fund. The finance department received notice from IREA that there is going to be a rate increase starting in February. The potential impact could be a \$25k increase in our aggregate yearly bill. The increase in fund balance usage is \$167,797. This is due to the half-year step increase and the stipend. The addition of \$674,957 in the ending fund balance of the General Fund will offset this increased usage.

7.3 Opportunity Program Update

Assistant Special Education Director, Kim Morrison and Principal, Steve Thiessen provided an update to the board on the SPED Opportunity Program. The program is now up and running and is located in a separate building behind the Elizabeth Middle School. Heidi Wilkinson is the program's special education generalist and Jenny Allen is the para professional. Three students are now back in district, two are in the process of transitioning, and another two will be back by the end of this school year.

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7.4 Superintendent Report

Superintendent, Douglas Bissonette, shared information on the Give Kids a Smile program sponsored by the Colorado Dental Association. The program provides free dental attention to children who are without dental insurance and from low-income families. Mr. Bissonette announced two Elizabeth High School gymnasts were named on the Colorado Community Media All-Star Teams along with four other gymnasts from around Colorado. Kimmy Peterson and Danae Goldsbury were named on this 2012 team, with Kimmy being the Gymnast of the Year. Five band members from the Elizabeth Middle School tried out for the Pikes Peak Honor Band and all five were accepted with three making 1st chair. Mr. Bissonette also shared the pupil count for the 2012-2013 school year as reported by CDE. The pupil count is 863,561 public school students, in Colorado, which encompasses an increase of 9,296 students from the previous year. This change represents an increase of 1.1 percent. The superintendent discussed the parent and staff safety survey. The survey will close on January 22nd and we are already receiving helpful feedback. The plan is to pull together a safety task force to look at the survey results and to recommend immediate action steps. Mr. Bissonette asked the board to begin thinking of the members for the 1338 council. He also suggested the new HR Director provide an HR update to board

7.5 BOE Update

Several board members will be visiting the Capital on January 23rd. This is an opportunity for school boards to gain more visibility and connect with local education leaders to help ensure they are kept informed about the issues that are most important to schools. In addition members of the board will be attending the CASB Winter Conference in mid February. Board members will learn the latest on school finance reform and its pending legislation.

7.5 Public Participation

Two members of the community voiced their opinion on school safety. Primary concern centered around the front entrances of the schools. Another community member commented on the Opportunity Program.

8.0 CONSENT AGENDA

8.1 New Hires

Jenny Allen, SPED Para
Patty Berkenkotter, SPED Para
Daniel Hite, Technician
Ethan Zink, SPED Para
Tashena Montoya, SPED Para
Kelly Murphy, SPED Teacher
Paul Guillan, SPED Teacher

8.2 Transfers & Changes

Curtis Kaumeyer, SPED Para
Ginger Zander, SPED Para
April Word-Silverman, SPED Teacher
Teri Maher, Service Office Mgr
Heidi Wilkinson, SPED Teachers

8.3 Terminations, Resignations and Non-Renewals

Justin Porter, SPED Para
Sarah Coombs, Playground Para
Neil Kuiken, SPED Para
Traci Christensen SPED Para

8.4 Coaches

8.5 Substitutes

8.6 Extra Duties Assignment

A motion to approve the consent agenda, 8.1-8.6 as presented

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Motion Moved by Director Spenceley
Motion Seconded by Director Swan

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

9.0 ACTION ITEMS

9.1 A motion was made to approve discussion item 10.2 Exception to Policy 110 Transition Employee GCQEB/GDQEB

Motion moved by Director Swan
Motion seconded by Director Lindsey

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

9.2 A motion was made to approve 10.4 BOE Blog. Blog will go live after lawyers have reviewed and their feedback has been incorporated.

Motion moved by Director Lindsey
Motion seconded by Director Swan

ROLL CALL:

Director Lindsey – aye
Director Spenceley – aye
Director Swan - aye
Director Williams - aye
The motion carried 4-0

10.0 DISCUSSION ITEMS

10.1 Budget Goals

Director Ron Patera provided the board with a draft of the budget goals for next school.

10.2 Exception to Policy 110 Transition Employment (GCQEB/GDQEB)

The board discussed the exception request.

10.3 Board Committee Involvement

The board members discussed the involvement of board members in the various district committees. Further discussion will take place at the next board meeting.

10.4 BOE BLOG

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The board discussed the new BOE Blog.

A motion was made to move discussion items 10.2 and 10.4 to Action Items 9.1 and 9.2.

Motion moved by Director Swan

Motion seconded by Director Lindsey

ROLL CALL:

Director Lindsey – aye

Director Spenceley – aye

Director Swan - aye

Director Williams - aye

The motion carried 4-0

11.0 BOARD PLANNING

The BOE discussed agenda topics for next board meeting in January. Some board members will be attending the Capital meeting on January 23 and the CASB Conference in mid-February. The board will be hosting their first BOE Meet and Greet on January 30 at Grumpy's Coffee.

12.0 ADJOURNMENT

The board meeting adjourned at 10:21 pm.

Respectfully Submitted,

Charles Williams, President

Cindy Miller, Vice President

Chip Swan, Secretary

Dee Lindsey, Treasurer

Deb Spenceley, Assistant Secretary/Treasurer

Recorded by: Michele McCarron